



1801 Sulgrave Avenue  
Baltimore, Maryland 21209



Upper Building: 410-396-6354  
Lower Building: 443-642-2900

July 27, 2023

Dear Parents/Guardians:

Welcome to the 2023-2024 school year! I hope this email finds you well and that you are as excited as I am for the upcoming school year. As your new school principal, I am honored to have the opportunity to serve you and your children. My team and I look forward to welcoming all students back on **Monday, August 28, 2023**. Please review the updates and events outlined in this letter to prepare for the new school year.

I am committed to creating a safe, inclusive, and nurturing environment where every student can thrive academically, socially, and emotionally. If you have any questions or concerns throughout the school year, please do not hesitate to reach out to me or our dedicated staff. We are here to support you and your child every step of the way. Once again, welcome to the 2023-2024 school year! Let's make it a memorable and successful one together.

Best regards,

Principal Brown

#### Save the Date Items:

##### 1. Orientation for 6th Grade Students and New Families

Date: Tuesday, August 22, 2023

Time: 6:00 p.m.- 7:00 p.m.

Location: Upper Building Gym (1801 Sulgrave Ave, Baltimore, MD 21209)

This in-person orientation is specifically designed for new families and rising 6th grade students along with their parent(s)/guardian(s). It will provide valuable information and insights into our school's culture, policies, and expectations.

##### 2. Sneak a Peek at Your Seat

Date: Thursday, August 24, 2023

Time: 4:00 pm-6:00 pm

Sneak a Peek at Your Seat is an opportunity for students to familiarize themselves with their classrooms before the official start of the school year. This event allows them to get comfortable in their new environment and meet their teachers. You are welcome to bring your child's school supplies to drop off in the classroom during this event.



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### 3. Back to School Night Tuesday, September 19, 2023 6:00 p.m. – 7:30 p.m.

This event is a perfect opportunity for you to get acquainted with our school program and engage with our vibrant school community. Whether you're a new parent or have been with us for years, Back to School Night is an event that should not be missed! During the evening, you will have the chance to meet our dedicated teachers and staff to learn about our programs and extracurricular activities available for the fall.

#### School Uniforms:

There are no specific uniform requirements for students. All students will be expected to adhere to the Baltimore City School's Dress Code found on the website:

<https://www.baltimorecityschools.org/code-conduct>.

#### First Day Entry Procedures (Monday, August 28, 2023)

##### Pre-K, Kindergarten and 1<sup>st</sup> Grade students:

Only students in pre-k, kindergarten and 1<sup>st</sup> grade will report to the Lower Building on the first day of school. Students (and any accompanying parent/guardian) will be directed to their classrooms upon building entry. All parent(s)/guardian(s) are kindly requested to

say goodbye to their children at or before 9:00a.m., to accommodate and ease the entry process for students in grades 2 and 3.

##### 2<sup>nd</sup> – 8<sup>th</sup> grade students

Students (and any accompanying parent/guardian) will meet at the Outdoor Classroom, across the street from the Lower Building at 1801 Sulgrave. The teachers will be organized by grade level to ensure students are able to find their homeroom and class. At 9:00a.m., students in grades 2 & 3 will walk with their teachers to the Lower Building; students in grades 4 through 8 will enter the Upper Building with their teachers. We ask that parents say goodbye to their children at the Outdoor Classroom. As a reminder, the building will be open for parents and community at the *Sneak-a-Peek* and *Back to School Night* events.

#### Entry Procedures for On-Time Arrivals (August 29, 2023 through December 21, 2023)

##### Lower Building (Pre K-3<sup>rd</sup> grade):

- All students should be escorted by a parent/guardian to Door B (center of the building, by the office)



- Parents/guardians should remit paperwork to excuse an absence or tardy to Mrs. Byrne in the office upon arrival.

#### Upper Building (4<sup>th</sup> – 8<sup>th</sup> grade): (First Week of School)

- All students will enter via Door A (at the Main Office). Students do not need to be escorted by a parent/guardian, but parents are welcome to escort their child(ren) to the door.
- Students, or parents/guardians, should remit paperwork to excuse and absence or tardy to Ms. Sam in the office, upon arrival and signing in.
- Students will receive a late pass for entry into their homeroom.

#### Dismissal Procedures (August 29, 2023 through December 21, 2023)

##### Lower Building (PreK-3<sup>rd</sup> grade):

- Carpool – enter carpool loop & students will be brought out by school staff
- Bus riders – a staff member will escort students to the bus
- Walkers – will exit via door B (near main office – center of building)

##### Upper Building (4<sup>th</sup> – 8<sup>th</sup> grade):

- 4<sup>th</sup> – 5<sup>th</sup> grade students that ride the yellow bus will be escorted to the bus stop
- 6<sup>th</sup> – 8<sup>th</sup> grade MTA riders will be released to walk to bus stops via door C
- All walkers and car riders will be released via door C. All students should be picked up or clear of school property by 3:35p.m., unless staying for an authorized school activity or UEC After Care.

**Important Note:** Entry and dismissal procedures will change after students return from winter break. This is due to pre-k through 3<sup>rd</sup> grade moving to the upper building and 5<sup>th</sup> – 8<sup>th</sup> grade moving to a newly constructed modular building on the Outdoor Classroom area. More information regarding logistics will be provided in the upcoming months leading up to the move.



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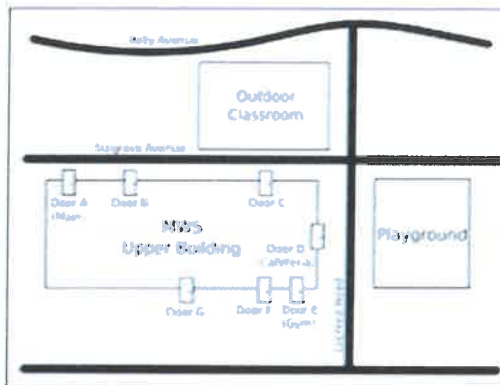


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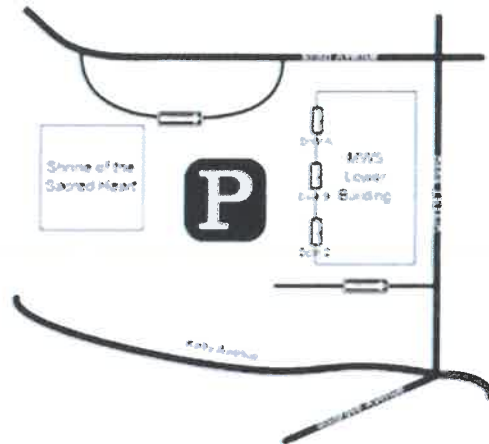
## School Maps

### Upper Building

The Mount Washington School #225 Upper Building Campus



### Lower Building



## Communication

### Campus Portal

Campus Portal is a part of the platform, Infinite Campus, that the district uses to keep student information. Campus Portal provides parents with your child's grades and attendance. For more information on Campus Portal and/or to register for an account, please visit the districts webpage: <https://www.baltimorecityschools.org/campus-portal>

### School Website:

Please visit our website [www.mountwashingtonschool.org](http://www.mountwashingtonschool.org) for school information including school calendar, curriculum, news/announcements and more!

### Parent Square

The MWS school community will be utilizing Parent Square for our new communication tool for the upcoming school year. Additional details and sign up information will be shared in the coming weeks along with a table at our Sneak a Peek event.

## Parent/Community Involvement

### PTO (Parent Teacher Organization)

We hope you'll be an active partner with us this upcoming year, whether you choose to join our school's parent-teacher organization (PTO), volunteer at the school, or take part



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in special events. We welcome your involvement in our school. You can find more information on our wonderful PTO at [www.mountwashingtonschool.org/pto](http://www.mountwashingtonschool.org/pto).

### SFCC (School Family and Community Council)

SFCC provides our stakeholders with an opportunity to have a direct impact on school planning. SFCC meets each month during the school year to discuss and develop plans to improve student achievement, ensure quality programs, enrich family and community engagement, and help our school achieve its greatest potential. Please visit [www.mountwashingtonschool.org/sfcc](http://www.mountwashingtonschool.org/sfcc) for more information.

### Volunteer Opportunities

We value parent and community support. Volunteer opportunities will be available, and we encourage families to participate. Please visit [www.mountwashingtonschool.org/volunteer-opportunities](http://www.mountwashingtonschool.org/volunteer-opportunities) for more information on volunteering.

### Other Things to Know...

#### Attendance/Early Dismissal:

Please be sure your child comes to school daily well rested and ready to learn. Attendance and arriving on time are key to your child having a successful school year.

#### Before & After School Care:

Any family interested in before or after school care should contact Mr. Matthew Day from UEC – United Education Corp., at [matt@uecprograms.com](mailto:matt@uecprograms.com)

There will be no early dismissal of students after 3:00p.m. except for medical appointments or in an emergency. Early dismissal will impact the grade for the subject the child is missing. Any student that frequently misses days, arrives late, and/or is picked up early will be referred to the Office of Student Placement and/or the Office of Truancy.

#### Computers

Any student that was provided a school computer will need to bring the computer back to school for in-class usage. If your child submitted their school based computer to their teacher at the end of last school year, the computer will be returned to them on the first





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week of school. Please to not bring any personal computers or electronic devices into the school. We will provide school-based technology.

### Cell Phones

Students can bring a cell phone into the school, but the phone must be turned off prior to entering the building. In accordance with the Baltimore City Public School System policy on electronics and cell phone usage, if a cell phone or electronic of any type other than the student issued device) is seen or heard by an adult in the building, it will be confiscated and returned to the student at the end of the day. If a student is found with an electronic device a second time, it will be confiscated and held in the main office for parent pick-up. Additionally, no headphones, ear buds or handheld devices are allowed during the school day and will also be confiscated. In addition, we are asking that parents/guardians refrain from attempting to contact their children on their cell phones during the instructional day.

### School Supply List

The school supply list is enclosed with this letter. If you have any questions regarding the materials or your access to them, please contact the school at 410-396-6354 during summer break. After the start of school, questions regarding supplies should be addressed with your child's homeroom teacher.

### Transportation

K-5 families that would like to use yellow bus transportation are asked to complete the following survey as soon as possible, so that we can ensure your child is set up for transportation on the first day of school.

*We are asking that you complete the survey even if you completed one last school year.*  
The QR code and link for the form is below:



<https://forms.gle/puJwUMQvQo5EYABz9>

### Visitor Policy

Any visitor that enters the school will need to sign in at the office using the City Schools visitor management system via a government issued ID such as a drivers license.



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We welcome our parents/guardians to visit their child's classroom:

- Classroom visits must be arranged with your child's teacher ahead of time.
- Parents must remain only for the agreed time arranged with the teacher.
- Parents are expected to quietly observe the classroom; not interfering with instruction



### 2023 -2024 School Supplies List, by Grade

Pre-K	Kindergarten
<ul style="list-style-type: none"> <li>• 2 boxes of crayons</li> <li>• 1 pair of blunt tip scissors</li> <li>• 1 bottle of glue</li> <li>• 1 pack of manilla drawing paper 9x12</li> <li>• 1 pack of jumbo markers</li> <li>• 1 plastic folder w/ prongs and pockets</li> <li>• 8-12 black dry erase markers</li> <li>• 1 backpack large enough for folder (no wheels please)</li> <li>• 8 big tubs of play-doh</li> <li>• Draw and Write primary journals (not composition journals)</li> <li>• 8 fat Ticonderoga pencils and 12 regular pencils</li> <li>• 3 boxes of tissues</li> <li>• 1 package of post-it-notes</li> <li>• 1 set of headphones (with mic if possible)</li> <li>• 3 containers of disinfecting wipes</li> <li>• 1 (1 ½ inch) heavy duty binder</li> <li>• 4 Jumbo glue sticks</li> <li>• 1 plastic pencil box</li> <li>• 3 large bottles of sanitizer</li> <li>• 1 pack of baby wipes</li> <li>• 1 box quart size Ziploc bags</li> <li>• 1 box gallon size Ziploc bags</li> <li>• 2 bottles of Lysol</li> <li>• 1 Plastic rest mat</li> <li>• 1 Water bottle</li> <li>• COMPLETE change of clothes</li> </ul>	<ul style="list-style-type: none"> <li>• 1 pack of black dry erase markers &amp; eraser</li> <li>• 1 PLASTIC folders -3 prongs &amp; 2 pockets inside</li> <li>• 1 pencil case/box</li> <li>• 1 pair of scissors</li> <li>• 12 pencils (traditional yellow please)</li> <li>• 4 jumbo glue sticks</li> <li>• 1 box of jumbo crayons</li> <li>• 1 pack large washable colored markers</li> <li>• 1 pack of colored pencils</li> <li>• 1 draw and write primary writing journals</li> <li>• 1 regular composition notebook</li> <li>• 1 set of headphones clearly labeled with your child's name</li> <li>• 2 boxes of tissue</li> <li>• 2 rolls of paper towels</li> <li>• 1 pack of hand sanitizing wipes</li> <li>• 2 containers of disinfectant wipes</li> <li>• 1 box of baby wipes</li> <li>• 1 container of disinfectant wipes</li> <li>• 1 large container of hand sanitizer</li> <li>• 1 box of gallon sized Ziplock bags</li> <li>• 2 boxes of quart sized Ziplock bags</li> <li>• 1 change of clothes labeled in a bag (top, bottoms, underwear, socks)</li> </ul>
1 <sup>st</sup> Grade	2 <sup>nd</sup> Grade
<ul style="list-style-type: none"> <li>• 2 composition notebooks</li> <li>• 1 2-pocket folders</li> <li>• 1 pair of scissors</li> <li>• Pencil case (must fit in desk)</li> <li>• 1 pair headphones/earbuds</li> <li>• 1 bottles of glue</li> <li>• 2 glue sticks</li> <li>• 1 box of crayons (no more than 24)</li> <li>• 2 boxes of #2 pencils □</li> <li>• 1 pack black dry erase markers</li> <li>• 1 box of tissues</li> <li>• 1 roll of paper towels</li> <li>• 1 container of cleaning wipes</li> <li>• 1 box gallon size Ziploc (girls)</li> <li>• 1 box quart size Ziploc (boys)</li> </ul>	<ul style="list-style-type: none"> <li>• 6 composition notebooks (wide ruled)</li> <li>• 5-6 pocket folders</li> <li>• 1 pack washable markers</li> <li>• 24-36 Pencils</li> <li>• 1 pack of colored pencils or crayons</li> <li>• 1 pair scissors (rounded tip)</li> <li>• 2 highlighters</li> <li>• 8 to 10 dry erase markers with an eraser</li> <li>• 1 supply (pencil) box/pouch</li> <li>• Headphones/earbuds</li> <li>• Elmer's Glue</li> <li>• 4-6 Glue sticks</li> <li>• 2 rolls of paper towels</li> <li>• 1 box of tissue</li> <li>• Hand sanitizer</li> </ul>





<ul style="list-style-type: none"> <li>• 1 bottle hand sanitizer</li> </ul>	<ul style="list-style-type: none"> <li>• 1 pack of disinfecting wipes</li> </ul>
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3 <sup>rd</sup> Grade	4 <sup>th</sup> Grade
<ul style="list-style-type: none"> <li>• 5 composition notebooks</li> <li>• Coloring supplies (24 pack crayons or 10 pack markers)</li> <li>• Scissors (child)</li> <li>• Headphones/earbuds</li> <li>• 4 PLASTIC, 3-prong, 2 pocket folders (one labeled "Music" and one yellow (if possible))</li> <li>• Pencil box (must fit in desk)</li> <li>• Hand sanitizer</li> <li>• Disinfecting wipes</li> <li>• 36 Pencils with erasers</li> <li>• 3 highlighters</li> <li>• 4 black/blue EXPO dry erase markers</li> <li>• 4 Glue sticks</li> <li>• 1 pack 3x3 post-it-notes</li> <li>• 1 roll of paper towels</li> <li>• 1 box of tissue</li> </ul>	<ul style="list-style-type: none"> <li>• Composition notebooks (8)</li> <li>• Construction paper</li> <li>• Crayons/ color pencils</li> <li>• Dry erase markers</li> <li>• Glue sticks</li> <li>• Highlighters</li> <li>• Pencils</li> <li>• Pocket folders with prongs (6)</li> <li>• Sheet protectors ( to make dry erase boards)</li> <li>• Scissors</li> <li>• Loose leaf paper ( 3 ring binders are optional)</li> <li>• Mouse</li> <li>• Headphones/earbuds</li> <li>• One 3-prong, 2 pocket folder (labeled "Music")</li> <li>• 1 box tissue</li> <li>• 1 roll paper towels</li> <li>• 1 box baby wipes</li> </ul>
5 <sup>th</sup> Grade	
<ul style="list-style-type: none"> <li>• Colored Pencils (1 box)</li> <li>• Composition Notebooks (7)</li> <li>• Construction Paper</li> <li>• Glue Sticks</li> <li>• Highlighters</li> <li>• Line Paper</li> <li>• Pencils</li> <li>• Scissors</li> <li>• Headphones/earbuds</li> <li>• Elmer's Glue</li> <li>• One 3-prong, 2 pocket folder (labeled "Music")</li> <li>• 6 2-pocket folders labeled: Math, ELA, Science, Social Studies, Health Take Home</li> </ul>	



## 6<sup>th</sup> – 8<sup>th</sup> Grade

### General Items

- 1, 2-inch binder, dividers (minimum of 8)
- least 200 sheets of lined paper
- Soft zipper pencil case
- pencils
- erasers
- black, blue, and red pens
- highlighters 1
- pair of earbuds/headphones
- Box of tissue

### Math

- 1 folder with pockets & prongs
- 1 graph-ruled composition book
- 1 notebook with perforated edges
- 1 pack of 3 x 5 index cards (lined)
- 1 pack of dry-erase markers
- 1 protractor and compass
- 1, 12-inch ruler
- TI-15 Explorer Elementary Calculator
- 1 pack of pencils
- 1 pack of colored pencils

### Social Studies

- Pencils
- Highlighters
- One pack of colored pencils OR markers OR crayons
- One pack of paper (lined or blank)

### Music

- One 3-prong, 2 pocket folder (labeled “Music”)

### Science

- 1 folder with pockets
- 1-2 spiral or composition book
- Blue or black pens, highlighter
- Disinfectant wipes and 1- roll paper towel

### Language Arts

- 1 marble composition book
- 1 folder with pockets
- 1, 1-inch binder
- 1 packet of dividers (minimum of 5)
- 1 packet of highlighters to be shared

### Spanish

- 1 notebook with perforated edges
- 1 folder with pockets & prongs

### Design

- 1 graph-ruled composition book
- 1 roll of paper towels
- 1 container of disinfectant wipes

### PE/Health

- 1 gray “MWS tigers” tee-shirt (OR PLAIN GRAY TEE-SHIRT)
- 1 pair plain black, grey, navy athletic pants/shorts (NO LEGGINGS)
- 1 pair of athletic shoes 1 folder

### Art

- Sketchbook ( 6 x 9 or 9 x 12 )
- Pencils